

**St Thomas Community Association meeting DRAFT notes 9<sup>th</sup> July 2017.**

1. Present: Sue Taylor, Karina Bailey, Mary Ann Jennings, Chrissy Allott, Celia Hitchings, Joe Levy, Mic Morgan, Laura Ruiz, Kathy Rufolo.

2. Apologies: Dale Hurrell, Chloe Pooley, Karl Zumar. Rob Turner. Maggie Bonfield

3. Notes of the last meeting. KR – agreed.

4. Actions from the last meeting:

a. Storing. Marking and numbering of association items. – Ongoing When we are checking everything for the festival will be a good time to do it There is no garage space in St Thomas at the moment. We are on the waiting list.

b. Coordination of those interested in youth work-ongoing activity, report from **Chloe action**

c. History of the St Thomas Pleasure Ground- completed **action-** put on social media, also the tree trail leaflets. **action**

d. Possible community building – ongoing, possible discussion wider St Thomas discussion late September. **Action KH**

e. Devon County Council Grant Application – completed with other applications and exploring other grants.

f. Festival Programme -Cartridges have agreed to finance the programmes but haven't given the full details of what they are going to donate – asked for 1000 copies of 16 pages. Going to try again to contact Stagecoach about also printing some programmes. **Action MAJ** – do we have someone lined up to put the programmes together? Rob has done it in the past. **Action KH** to send the images to Rob so that he can upload them into the template. **Action MAJ** – will get in touch with Helen at Stagecoach first and find out what they say re. the number of pages as well. if they want fewer pages than 16, we will keep Cartridges ones the same and they may be willing to print more copies if there are fewer pages.

g. Hoot Suite – ongoing

5. CHAIR UPDATE

Now into finalising the festival. Aim to get that tied up by the 21<sup>st</sup> July. Lots of positive things happening. Now have sponsorship – 3 cash sponsors. Bespoke Finance sponsoring the music stage. Underhills the marquee and Let's Bounce for more general sponsorship of the safety elements. £2000 altogether from those 3. Then there will be more money coming in from the ads on the programmes. Need to focus on to get our local businesses out there and make it an affordable price.

Stall holders are booking in. About £400 of payments so far. Karina has been sending out the receipts. Karen Tavares is chasing up the stall holders. She's going to email the new applicants and chase up the people who haven't responded. Keen to let go of as many tasks as possible because not going to do it next year.

The flyers were produced by Underhills which are 'save the date' style with info on how to get involved on the other side. Those are going out to local residents. Lizzie Groves has masterminded where to deliver things so the routes are organised. There are 2000 altogether.

Seen Let's Bounce at another event today. They got a very good quote for our fencing needs previously and Mike Bristow said that if we want to book HSS through him, his friend is now in charge of all the transport. He can arrange for it all to come for free. £480. Will plan to outsource the erecting of it to a team of people who are more trained to do it. If we order the fencing we will then have the impetus to organise the team. We will find a way to make it happen.

Joe Catchside from Underhill and his wife both have event management experience and are getting on board as local residents. Their primary motive appears to be community minded and not just about business.

Discussion re the festival followed;

RJ – fire safety and volunteers.

KH – need more coordination on the sponsors and getting their money in and letting them know what type of items they might order themselves etc. Collection buckets to be used this year. Also now have a cleaner to deal with the portaloos and clearing the tables and chairs area near the food stalls. Mary Ann – will get in touch with Helen at Stagecoach first and find out what they say re. the number of pages as well.

AgeUK involvement - KH met with AgeUK and they are going to have a stall on both days. They are assessing all their fundraising strategies at the moment. They are interested in having an ad in the programme because they sell caring in people's homes as a service. Discussed with Messy Church their location as well. Last year they found that they weren't as busy as previous years. Looked at new location that is not inside the fence, just opposite the entrance. They are going to do a final measure up.

Applications for stall holders -there are about 50 applicants but may need to do a bit more advertising. The general link for all applications is on the website. There is an applicant who has offered to provide a bell tent for feeding and baby change.

6. Treasurer update- gave the balances of the bank accounts and petty cash.

## 7.ANY OTHER BUSINESS

a. The Library takes newspapers. If the library newspapers when finished with are taken to the weighbridge, then you can nominate a charity. The library is a charity but the snag is that the library staff or friends of the library are not able to do this. It has to be somebody outside of the charity who takes the papers to the weighbridge and nominates the library. If you are interested, see Chrissy or Lee or Zoe at the library.

We could put a shout out on the St Thomas Facebook Group? **Action R.Z**

b. Paul Mooland has set up Free Moovement. It's totally free fitness sessions in Cowick Barton playing fields. It's a good community based group.

c. Laura Robinson is getting funding for a Cough to 5k to start in September. Also MM does a Park Run regularly. There is a fun run next Saturday; please come along.

d. Tennis Courts- before the last meeting we met with Councillor Hannah Packham and Phil B... re. the tennis courts which the Council are threatening to close. A meeting with the Council officers is planned there. We might have to apply for some funding from Sport England or Communities Forum to get them resurfaced up to standard. They are used a lot.

e.– suggestion for a graffiti wall, a legitimate site would be good for this.

10. Date of the next meeting – Sunday 13<sup>th</sup> August. St Thomas Methodist Church